

Island Events Catering Event Questionnaire

Today's Date _____ Date of event _____

1. Client _____

Address: _____

Phone: _____ Cell: _____

2. Your Nantucket accommodations

Address: _____

Phone: _____

3. Date of arrival _____ departure _____

4. Coordinator _____ phone _____

5. Number of guests expected _____

6. Event Location _____ Time _____

Music _____ Caterer _____

Flowers _____ Rentals _____

Decorations? _____ Place cards? _____

Photographer _____

10. Transportation for guests provided by _____

11. Miscellaneous
